

## Graceful Journey Learning Center

1804 Helena ave.

Nederland, Texas 77627

409-344-9199

### Employment Application

(Please Print)

#### Applicant Information

Last Name \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_

Date of Birth \_\_\_\_\_ Today's Date \_\_\_\_\_

Street Address \_\_\_\_\_ Apartment # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Date Available \_\_\_\_\_ Date of Birth \_\_\_\_\_

Desired Salary \_\_\_\_\_ Position Applied for \_\_\_\_\_

Are you a citizen of the United States? \_\_\_\_\_ If no, are you authorized to work in the U.S.? Yes \_\_\_ No \_\_\_

Have you ever been convicted of a crime? Yes \_\_\_ No \_\_\_

Have you ever worked in Childcare Yes \_\_\_ No \_\_\_ If so, when? \_\_\_\_\_

Are you currently employed? \_\_\_\_\_

Do you have reliable transportation? \_\_\_\_\_

Do you know anyone that works/worked for us? \_\_\_\_\_

What days are you available to work? \_\_\_\_\_ Are you available between the hours of 6:30 am and 6:00 pm \_\_\_\_\_

## Education

High School you attended: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Or Received GED from: \_\_\_\_\_ Date Received: \_\_\_\_\_

College: \_\_\_\_\_ Course Study: \_\_\_\_\_

\_\_\_\_\_ Number of years completed: \_\_\_\_\_

Other Education: \_\_\_\_\_

Other special training or skills: \_\_\_\_\_

What foreign language do you speak fluently: \_\_\_\_\_

Any special job-related skills or qualifications: \_\_\_\_\_

Have you ever worked in a licensed childcare facility: \_\_\_\_\_

Do you have any physical condition which might limit your ability to lift children or perform any function of the job you are applying for: \_\_\_\_\_

## Employment Experience

Company Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Address: \_\_\_\_\_ Employed from: \_\_\_\_\_

to: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Hourly pay rate: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Address: \_\_\_\_\_ Employed from: \_\_\_\_\_

to: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Hourly pay rate: \_\_\_\_\_

**Personal References**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Years Known: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Years Known: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Years Known: \_\_\_\_\_

**Applicant's Statement:**

The information given in this application is true, correct, and complete. If employed, any false, misleading, or omission of facts might result in termination.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_